

MINUTES – JUNE 17, 2015

The Caswell County Board of Commissioners reconvened in special session at the Caswell County Historic Courthouse in Yanceyville, North Carolina at 5:00 p.m. on Monday, June 17, 2015. Members present: Kenneth D. Travis, Chairman, William E. Carter, Vice-Chairman, Nathaniel Hall, Larry G. Hamlett, Jeremiah Jefferies, David Owen and N. Kent Williamson. Also present: Bryan Miller, County Manager and Gwen Vaughn, Finance Director. Paula P. Seamster, Clerk to the Board, recorded the minutes.

BUDGET WORK SESSION

Chairman Travis called the recessed meeting to order.

Solid Waste Hauling Contract

Mr. Miller stated “Mr. Chairman I have put together kind of agenda that I would like to go by and at least talk to the Board about each individual item. The first that we have is the Solid Waste Hauling Contract and since we have a quorum present I will go ahead and speak to you about the contract. If you will turn to page 3 for First Piedmont and if you will take the paperwork out of the County Waste folder.” Chairman Travis asked “Are you going to go line by line on this because there is no need? We just need to look at the bottom line.” Mr. Miller responded “No I am just going to show you the bottom line. Turn to page 3. It does not look exactly the same but it is the same information. You will see in your far right hand column, total estimated yearly cost and you will see that on both pages. If you will go down to the bottom you will see total. First Piedmont comes in at \$466,000 whereas County Waste comes in at \$568,000.” Chairman Travis stated “That is \$102,000 more.” Mr. Miller responded “That is correct. There are some other small minor differences where we believe we can receive some additional savings as far as First Piedmont is concerned with the fuel surcharges.”

(At 5:05 p.m. Commissioner Hamlett entered the meeting.)

Chairman Travis stated “Well the bottom line is sort of a no brainer when you save \$102,000.” Mr. Miller responded “It is and we have been pleased with the service from First Piedmont.”

Chairman Travis asked “Does anybody on the Board have any questions on this?”

Commissioner Carter asked “Is this the total cost of what it is costing us?” Mr. Miller responded “No, this is the bid. If you will remember I brought it before the Board a month and a half to two month ago whether the Board wanted to extend the contract with First Piedmont or whether you wanted to put it out to bid and the Board said they would like to put it out to bid. We put out a RFP on it. We had two responses. The bid packages were due in Monday at 5:00 and we received those Monday at 5:00 and evaluated them fairly quickly with a minor evaluation and then our Solid Waste Director gave it a more thorough evaluation later on and we both reached the same conclusion that it was First Piedmont.” Commissioner Carter continued “My question on the solid waste budget what is the total we have expended on that and what is the total revenue budgeted?” Mr. Miller responded “Let me look.”

Chairman Travis asked "Do you want us to vote on this tonight? It has to be done before July 1st and that will be before we meet again." Mr. Miller responded "You have two options. If this Board is prepared or if this Board meets again before July 1st you can vote on it then. The second option is to vote on it tonight and make a motion contingent on county attorney approval." Chairman Travis continued "To me I don't see any reason why not to vote on it tonight if you save \$102,000, it is a no brainer to me." Mr. Miller responded "I agree."

Commissioner Owen moved, seconded by Commissioner Hamlett to accept First Piedmont's bid contingent on the review of the county attorney. The motion carried unanimously. Commissioner Hall and Williamson were not present during the vote.

Ms. Vaughn stated "Mr. Carter I have the answer to your question earlier, the revenues generated from Solid Waste was \$897,341." Commissioner Carter asked "How much do we have in fund balance?" Ms. Vaughn responded "Just over \$900,000." Commissioner Carter continued "If we lower that from \$84 per household to \$78 per household how much would that be?" Mr. Miller stated "I have a section in the email that I sent and you have a hard copy, I know you did not have time to read your email before you arrived here. I have a section in here that touching on solid waste but like I said if we could just follow this initially." Chairman Travis responded "Alright well move on to number two then."

Building Inspector

Mr. Miller stated "Just so the Board is fully aware Woodrow Bigelow plans to retire sometime within the next year. The county has advertised for a part time assistant building inspector and we have two applications, we had two applications. We called those two applicants back to do interviews. One of them had already accepted a position somewhere else. That leaves us with one applicant. The position that is available now is a part time assistant. In this current budget the position is a full time position. It was originally at \$31,000, a salary of \$31,000 roughly, now it is at \$35,004. The reason the salary is what it is, is because we went back and looked at a previous full time assistant building inspector that was hired by Caswell County. His name was Spencer Farrish and his ending salary was \$35,000, roughly \$35,000 so we are starting this new position out at roughly \$35,000. Now the reason we need this full time position is as I said Woodrow plans to retire within the next year. To be a building inspector you first have to pass and he can do this initially whomever we hire can do this initially pass a regulatory law type class and exam. Then they have to work underneath the current building inspector for 6 months before they are allowed to sit for the state exams which would be electrical, plumbing and HVAC. There are three state exams that you have to be certified in and you have to sit and work underneath the building inspector for six months before you are allowed to even take the state exams. That being said we are in a position to where we either need to hire somebody and move along with this process or we pay another county thirty, forty or fifty dollars an hour to send their inspectors in here to do our inspections for us. I wanted to make the Board aware of that."

Commissioner Carter asked "Did you have that included in the budget you gave us?" Mr. Miller responded "It has always been included in the budget at \$31,000. There is a difference now for \$35,004." Ms. Vaughn responded "The benefits would be around \$700." Chairman Travis

asked "It would be more than \$700 in benefits wouldn't it?" Ms. Vaughn responded "There would be a difference of \$4,577." Mr. Miller added "And yes the benefits are more than \$500 but the difference between \$31,000 and \$35,000 increases the benefits by \$400. So salary and benefits for \$31,000 were already included in the budget. Does anybody have any questions?"

Commissioner Carter stated "I hope you give this one a cell phone because I get a lot of complaints from people who say they can't get a hold of Woodrow. The only way you can get in touch with him is to call over there and leave a message and they have to call him."

Parks and Recreation

Mr. Miller stated "Parks and Recreation is the third item. Matthew Sidney has worked at the Parks and Recreation Department for 10 years. Most of you know Matthew. Matthew is a good guy. Matthew works hard and he works long hours. Before becoming the Interim Parks and Recreation Director his salary was roughly \$23,000 a year. In the time he served as interim director his pay was raised per county policy to \$35,000. With the hiring of a new director Matthew will resume his former responsibilities and you can read the responsibilities here. Matthew has a lot of responsibilities."

(At 5:15 p.m. Commissioner Hall entered the meeting.)

Mr. Miller continued "Currently there are only two positions, full time positions there so Matthew has a lot of responsibilities other than just field maintenance. He does a lot for the Parks and Rec. department. He is a great ambassador for the programs. Requested in the current budget Matthew's salary will be adjusted roughly from \$23,000 to \$30,000 and his title will be changed from Facilities Supervisor to Facilities Manager and that is already in the current budget that you have seen several times."

Chairman Travis asked "Let me ask this, is he going to be doing any more work than what he was doing when he was making \$23,000?" Mr. Miller responded "Yes." Commissioner Jefferies stated "It is because his job title has changed." Chairman Travis responded "Just because his job title changed does not mean his work load has changed." Commissioner Jefferies continued "Well you are supposed to get paid by your job title." Chairman Travis stated "I am trying to figure out if he is worth \$7,000 more for just changing his title." Mr. Miller responded "Matthew Sidney is worth a lot more than \$7,000 I can tell you that." Chairman Travis continued "Bryan I can't say that he ain't but we have a lot of people that work for this county worth a whole lot more than what they make." Mr. Miller responded "Absolutely we do."

Commissioner Carter asked "Do you need a consensus from the Board?" Mr. Miller responded "No I am letting you know what is in the budget and when we start talking about the budget you guys can say fine leave it in. I am letting you know what is in there now. I don't want after the budget is passed I don't want anybody to be able to say well I did not know that was in there or we did not know about that." Chairman Travis stated "Well the Board needs to know everything that is in there."

(At 5:20 p.m. Commissioner Williamson entered the meeting.)

Mr. Miller stated "This Board requested information on comp time and overtime and we provided that to you. Comp time at Parks and Rec. relates to about 40% of their total time. There's another 10% as a percentage that is being paid in overtime. In my past experience if I were running 3 to 5% overtime on a continual basis then I needed to make an adjustment or I needed to hire another employee so what I would say is that Parks and Rec. really needs another full time employee."

Commissioner Carter asked "Do you have it in the budget?" Mr. Miller responded "No, it is not currently in the budget, money for another full time employee. However there is \$10,400 for a part time employee. The employee would be a \$10.00 an hour employee. I am just making the Board aware here again of needs. And again to Parks and Rec. if you will turn the page, current registration of \$25 per child per sport, that is the current registration charge. This is a charge we did not discuss the other night. The charge does not support the cost of trophies, uniforms, equipment and umpires. \$25 per child does not support that so we are recommending and actually the recommendation comes from the advisory board for the Parks and Rec. Their recommendation is to raise that to \$35 per child and currently it is \$25 per child, \$45 for two children and \$60 for three children. The proposal is to raise it to \$35 per child per sport, \$60 for two children per sport and \$85 for three children per sport."

Commissioner Jefferies stated "I was thinking about that, the park is not used. It would be nice to raise the rates but now is not the time to raise the rates. We need to get more attendance down there." Mr. Miller responded "I understand that but we are either asking the people who use the facilities to pay for them or we are asking the taxpayers as a whole to pay for these services because as I said the registration fee doesn't support the cost of putting on the program basically. If you take eight games and so many children and then you factor in the way trophies are given away, t-shirts, and the cost of the umpires at the end of the day we are going in the hole. We are losing money at the end of the day on that particular sport because a certain group of people have used it and there is a whole other group of people out there that have nothing to do with it. They have never attending a game. Their child did not play and they are supporting those functions now. I am not suggesting that we use registration fees to pay for salaries such as director, manager and facilities maintenance or anything like that. I am simply stating that the registration fees it may be a good idea for them to at least cover the cost of putting on that program. I understand that there are some folks that this may adversely affect."

Chairman Travis asked "Do we have that many people that have three children down there?" Mr. Miller responded "I called down there today and no she said two. I know that I have spoken to one person specifically that did have three children. I don't know of how many others but I do know of at least one."

Commissioner Hamlett stated "You have the new director, she has started." Mr. Miller responded "She has. She started Monday." Commissioner Hamlett continued "I went down there after the meeting. I didn't get to meet her because she was in the concession stand working I think. She has a big job ahead of her." Mr. Miller responded "She does and she realizes that." Commissioner Hamlett stated "The score boards none of them are working. I heard they are

beyond repair. Nothing down there works. We need to have but not right now because she needs to see what is going on and evaluate everything and she needs to come to us. We need to go down there and look at everything.” Chairman Travis responded “It sounds like to me that it has gone all the way down to nothing.” Commissioner Hamlett continued “Everything down there is in bad shape.” Mr. Miller stated “I will be glad to schedule a tour for the entire board and point out the things that I have noticed and that I have seen that really need addressing.”

Chairman Travis stated “But this right here raising these fees is not going to address that.” Mr. Miller responded “No, not in the grand scheme of things.”

Commissioner Owen stated “It would just free up that money that they are spending out of other budgets to cover the costs. I think the only problem I really have here and I know you have to do it that way but that fee of \$85 for three. I would like to see no more than \$80, maybe \$75.” Chairman Travis responded “I can’t see charging \$75 for three and \$35 for one. It makes sense if you have three it is going to cost more than having one.”

Commissioner Hamlett stated “What I think we need to do is leave the Parks and Rec. alone and let her work through some of this stuff because it is a mess. You are not going to make any money right now.” Chairman Travis responded “What they are trying to do now is break even.” Commissioner Hamlett continued “They are not going to break even down there. Attendance is way down. I was not there more than 45 minutes and I had eight people come up and talk to me so I had to finally leave. The lady you hired was in the concession and they said she was in there working hard and trying to start there and work her way through it. A lot of people are going to Roxboro to play and everywhere else.” Mr. Miller responded “They are but without a large capital investment by this Board things are probably going to remain the same because the gym does need to be fixed. The gym does need air conditioning before we can put on adequate programs in the gym. Before we can do those kind of the fields need maintenance. A lot of stuff needs painting. There are the scoreboards. There is the PA system that is needed.”

Commissioner Hamlett stated “See when we built that gym we did not have air conditioning. The people that were talking to me I told them when we got it we got a grant I think. That is more like for the fall and winter time. I am not saying we don’t need air in there but if we are going to pick up more programs right now air conditioning is the least we need to worry about. We need to fix the maintenance on that thing to start with. That is my opinion. I can tell you and it is not an identified program but it is a program, open gym, it is probably the most largest and most utilized event or time at the Parks and Rec. other than an organized game or tournament. It is this time of year that it is utilized most because you have so many kids out of school, parents working, they are looking for something to do, they are looking for somewhere to go and the gym is the place that they have. They can go and play ball. There is some structure. There is an adult there.” Commissioner Hamlett asked “There are adults in there, inside all the time?” Mr. Miller responded “Yeah. We closed open gym about two weeks ago for some pretty good reasons. The only person that I have had to come and talk to me was an adult that regularly plays, he and his grandson play on a regular basis.” Commissioner Hamlett continued “That is good but just for three people running an air conditioner.”

Commissioner Williamson asked “What does this have to do with the budget as it stands right now?” Chairman Travis responded “Nothing, this is not even in the budget.” Commissioner

Williamson continued "Right, that is what I am saying. Is this something that needs to be put together in a proposal for a later date and then we will see what we need to do. This is something that is going to cost money and a great amount." Mr. Miller responded "Well commissioners I wasn't bringing the capital needs of the Parks and Rec. to you. I am not at all proposing those. I think we got lead down the rabbit hole. We were talking about a fee increase for registration and it leads us in a different direction so I think what we are saying here is you know the Board could maybe look at a fee increase but from what I am hearing not all of the board members are open to that."

Commissioner Carter stated "Well I kind of agree with Mr. Williamson, I think we are here tonight to pass the budget ordinance. We made a motion and it passed last week to pass the budget and to be here tonight to pass the budget ordinance and this is something that we can go into at a later date." Chairman Travis responded "Well this Board needs to know some of these things that are in this budget and I don't think all of knows what it in it like the first thing we went over. We need to go on through this just like we started; the Register of Deeds is next. We will go through this first and then we will talk about the budget after this." Mr. Miller stated "Okay." Commissioner Hamlett stated "Some of this is going to be in there right?" Chairman Travis responded "Some of this is already in the budget." Mr. Miller stated "Some of this is already in there and I want the Board to be aware because as I said earlier I don't want anybody to say I didn't know that was in the budget or I wasn't aware of that." Commissioner Williamson responded "Well we should already know what is in the budget because it has already been presented. Other things should not be added. You are supposed to take what is in the budget, come up with the numbers and the difference is what we are taking out of the general fund and anything additional that has been added since then shouldn't be a part of this discussion." Commissioner Carter stated "I understand that but all of this should have been presented before we passed the budget at the last meeting. We pass the budget at the last meeting; tonight's meeting is to adopt the budget ordinance. It is not to go over the whole budget again."

Mr. Miller stated "It was my understanding and please forgive me Commissioners I may be totally wrong but it was my understanding at the last meeting a motion was made, as I understood it that whatever monies that were needed above and beyond our revenues were to be funded out of fund balance. I think that was the motion. I think that was the second and I think that is what passed." Commissioner Williamson responded "Let's hear it from our clerk but I don't think the motion was made that way. I think the motion was made to get the numbers as the budget was presented to us. We didn't say anything about going back and changing it. We only agree to pull out what was new out of the general fund."

Commissioner Owen stated "But the problem was we had two items that we didn't have costs of that were included to be paid for and we don't know what those items are." Commissioner Williamson responded "And they were supposed to get those items." Chairman Travis stated "But he does not have the price on them yet." Commissioner Owen continued "I am just saying we are not going to have the price for those tonight so it is going to be kind of tough to pass the budget resolution without those items unless we are going to take them out and then we will have to amend it like we did the last time." Commissioner Carter responded "Well what I think we did the last time was we came up with a number that those items and what they may cost."

Chairman Travis stated "I don't think it is right to take money out of fund balance to give raises myself. It is my understanding a raise should be given by raising taxes." Commissioner Williamson responded "No it ain't." Chairman Travis continued "So your minds are already made up?" Commissioner Williamson responded "Our minds were already made up last week."

Commissioner Owen asked "Is there anything else that you have on here that is already in the budget?" Mr. Miller responded "No." Commissioner Owen continued "I will agree with the Board if there is anything else that is not in the budget needs to be brought up at a later date and we will have to amend the budget." Mr. Miller responded "There is one thing that I really think the Board needs to be aware of. I got a telephone call from John Satterfield today, the clerk of court; he said the temperatures in the courthouse are at 85 degrees in certain parts of the courthouse. He also said that the judges were asking for him to record specific temperatures, specific times and specific areas and so on and so forth but he is asking for immediate relief. Colon said we had the units serviced two or three weeks ago by Brady Trane and the cost on that was around \$1300. They said they are old units, they are working fine now but they are only going to do so much. What he is asking for is some immediate relief whether it be the individual stand up units that they can put in individual rooms or something to be done." Commissioner Jefferies stated "This month has been extremely hot. We have not had anything like this in a long time. All of the units are going to be over worked because it is extremely hot." Mr. Miller responded "It is. I think the temperatures are pushing a lot of these systems to the extreme, I really do." Commissioner Hamlett asked "Can we have someone to check the Freon or something?" Commissioner Jefferies responded "They just had it serviced." Commissioner Hamlett continued "Well that is what they said but we had a cooler go out at the store about three weeks ago and he had to come back because there was a pin hole leak in the freezer." Chairman Travis responded "Well I hope for \$1300 they checked them pretty good." Commissioner Hamlett stated "Well if they put Freon in it there is a leak somewhere. It is something that we need to find out." Mr. Miller responded "Okay."

Commissioner Carter asked "Do you have the motion from the last meeting?" The clerk repeated the motion from the last meeting 'Commissioner Williamson moved, seconded by Commissioner Carter to take everything out of fund balance to balance the budget.'"

Commissioner Williamson asked "How long will it take to get those numbers?" Commissioner Carter responded "He's got them right here." Mr. Miller responded "No sir, those numbers were repaired by Ms. Gwen today. She and I had not talked about that, those specific items and those numbers are way off." Commissioner Carter stated "We will have to deal with those items and take them out of fund balance when we get a price for them." Commissioner Williamson responded "That is right." Commissioner Owen stated "We have already agreed to that. That was your motion that included those two. They are included in that motion." Commissioner Carter responded "Right." Commissioner Williamson stated "But we were supposed to have the numbers today and we don't have the numbers."

Commissioner Owen stated "I really don't have any issue with capital outlay even if it were a million dollars coming out of fund balance but my concern is we are taking out of fund balance something that we are going to have to sustain in the 2016-2017 budget \$400,000 that we are

going to have to build revenue for the next budget year and there is only one way for us to do that and that is going to be raising taxes.” Commissioner Williamson responded “No it ain’t, there is other ways to do it.” Commissioner Owen continued “Not unless there is an increase in revenues.” Commissioner Williamson responded “And that is the one that we need to be working on and that is the one that we have tried to well we have talked about that over the last three years that I have been here and our interim county manager told us that we needed to find ways to increase revenue. He said we hurt ourselves over the last few years by not raising taxes some to sustain that difference. Over the last three or four years we have increased our general fund. The general fund has increased since I have been on this Board. Is that what we are going to do, sit here and let the general fund go up and let the county go down to nothing?” Commissioner Owen responded “You mean fund balance.” Commissioner Williamson stated “Right and let the county go down to nothing. Let the employees not have any raises. Let the air conditioners go out which should have been planned for in some type of five year plan. It should have been put in here years ago.” Commissioner Owen responded “Well I agree but the problem is we are going to compound the problem because if we put \$410,000 that is going to have to come out of regular budget for 2016-17 and hope we have the money. It is just not a wise and smart thing to do in my opinion. I mean in my home if I am taking savings out every month to meet my bills I am going to stop spending money somewhere or cut somewhere back, I am not going to continue to do that because it is going to draw it down. I don’t have a problem at all with the capital outlay. We need to do it. We haven’t done it and we need to do those things, absolutely. I am just making that note that we have got to be prepared to come up with \$410,000 for our next budget to meet what we are going to put in it tonight with this.”

Commissioner Hamlett stated “Like we did last year.” Chairman Travis responded “We raised taxes last year 2 cents and we are in worse shape this year than we were last year.”

Commissioner Hamlett continued “We did it last year and we are doing it again this year.”

Chairman Travis responded “Yeah but we did not have to do it this year but everybody wants to, not everybody but four people do.”

Commissioner Owen stated “It is no doubt we need to do our capital outlay. We go the money there and that’s exactly...I have no problem there at all; I am just real concerned about putting ourselves \$410,000 in the hole. I want our people to have raises but we really got to really work to get that in our regular budget.” Commissioner Hall responded “Well look at it the other way, here’s the problem, here’s how we got in this fix, we let the million dollar capital sit to the side and do nothing. I was here every year I have mentioned it for the last ten years do something about the capital and we sit here and no we can’t afford it, no we can’t afford it. You talk about your regular budget; you would not sit there and let your roof fall in. You would not sit around and let you’re a/c unit go out knowing it’s got to be repaired.” Commissioner Owen asked “Have we had roofs falling in?” Commissioner Hall responded “We have had some. My point is general discussion about capital items. That rusted out place over there we have known that for three or four years.” Commissioner Owen stated “We are going to do it.” Commissioner Hall responded “I know we are going to do it but your point is you don’t want to take the \$400,000, I am saying we got into this fix because we didn’t do these things and now you are focusing saying we got to do the capital but you don’t want to pay the employees.”

Commissioner Hamlett stated “We are paying the employees; we don’t give them a raise every year.” Commissioner Owen stated “I am not saying...” Commissioner Hall asked “Well what

\$400,000 are you talking about?” Commissioner Owen responded “The teachers’ supplement and raise.” Commissioner Hall stated “That is the employees that you don’t want to pay. You can tweak it anyway you want to.” Commissioner Hamlett asked “Are you going to give them a raise every year?” Commissioner Hall responded “Yeah, what is wrong with that? It is a cost of living man. Go down to the gas station. Go down to Walmart. Go to general places and look at the prices of milk. Everything goes up every year.”

Commissioner Carter stated “David you haven’t been on here but six months but Caswell County is just a training ground.” Commissioner Owen responded “I have lived here my whole life. I taught school. I know the problems we have there. I am just saying we are taking something out of fund balance that should be in regular budget and we are getting ourselves \$400,000 in the hole for the next year. I am just saying that. Do we have to do a full amount? Do we have to do a full 2%?” Do we have to do teachers’ supplements for \$231,000?” Commissioner Carter stated “Yeah we have approved the budget on that. What are you going back over it when you have already voted on it?” Chairman Travis responded “We have not passed the budget yet.” Commissioner Carter stated “We passed the budget last week. Tonight we need to adopt the budget ordinance.”

Chairman Travis asked “Do you have the ordinance ready?” Mr. Miller responded “Commissioners we have the ordinance but it is not correct, it still needs to be tweaked.”

Commissioner Williamson asked “What items do we need to make a decision on? That is all I want to hear.”

Chairman Travis stated “You know I have been on this Board going on 17 years and I have never seen us spend this much money in one year that we have right here now.” Commissioner Hall responded “I have been here the same 17 years you have and the reason we are spending a lot this year is because 16 of those years we didn’t do what we were supposed to do. We kicked the can down the road and pretended there is not going to be a problem. The problem has come up to us now. We go to spend it. The good thing about it is we got it. That’s the good thing.”

Commissioner Hamlett stated “We still ain’t fixing the courthouse so that figure ain’t right neither, we need to get another half million on there. You all need to vote on that tonight. We need another half million to fix that. I mean you are talking about you need to fix it so we need to fix it. We don’t need to leave something out.” Commissioner Williamson responded “Take it out of general fund.” Commissioner Hamlett continued “If you are going to do something with the gym fix the air conditioning over there. It needs to be fixed so let’s do two million out of fund balance.”

Commissioner Carter asked “Why didn’t you all include these in the budget workshop instead of bringing it up tonight?” Commissioner Hamlett responded “This has been brought up. How much money did you all have designated for the courthouse a few years ago? Somebody said you all put back four or five hundred thousand. Do you remember that?” Commissioner Hall responded “No, we had about five hundred thousand in capital.” Commissioner Hamlett continued “I thought it was for that.” Ms. Vaughn stated “There was a transfer of at least \$700,000 but that was spent for capital items.” Commissioner Hamlett asked “But wasn’t it

designated for the courthouse?" Ms. Vaughn responded "No it wasn't." Commissioner Hamlett continued "Well that was the impression." Commissioner Hall stated "We talked about the courthouse and we got the figures and this Board did not want to pay a new HVAC unit and that has been the case for the last several years." Commissioner Hamlett asked "Do we have a price for the courthouse?" Commissioner Hall responded "We got some quotes several years ago." Commissioner Hamlett continued "I don't remember getting any quotes. I remember we were going to do a survey and that man was going to charge something like half a million dollars just to do some architect work." Chairman Travis responded "He came up here and talked to us about it." Commissioner Hamlett stated "That was just about the ductwork, taking them out of in or whatever because they might be molded or whatever. I don't remember getting the quotes. We may have." Commissioner Hall responded "Well maybe we didn't get a cut and dry price but what we know and what we have known is the HVAC units need to be replaced. The ductwork needs to be replaced and those heating systems down next to the wall is working against the air conditioning. All of that stuff needs to come out. We have known that. When the guy started talking about a million plus dollars everything shut down."

Commissioner Owen asked "And those items we talking about trying to do a bond issue on correct? Well that was the discussion last week." Commissioner Hall responded "Well that was one way." Commissioner Owen continued "That is why it is not included in this one."

Commissioner Owen asked "Can I ask you a question? I don't even remember what the figure is we are already going to have to take out of fund balance, I can image that the stairs, courthouse, at best we could hope for could probably be \$150,000 to \$200,000 but let's go with the number we have, what percentage of our fund balance, what would be the percent of fund balance if we take that money out?" Commissioner Williamson responded "20%." Commissioner Carter responded "We went over that last week." Commissioner Owen continued "But we are going to take another \$150,000 out so I am just trying to get this right." Commissioner Carter asked "How do you know it will be another \$150,000?" Commissioner Owen responded "I will guarantee it will be more than \$150,000." Commissioner Carter asked "For those doors?" Commissioner Owen responded "No for those steps and those panels down there." Chairman Travis stated "I talked to Colon about that the other day and they are going to have to replace every box down there. He said it was a bigger job than they original thought." Mr. Miller stated "The problem with the panels just so the Board is aware is when you take the fuse out there is a nut on the back of the fuse and if that nut drops down and hits that bar the whole panel explodes. It was the year after or two years after that these panels were actually installed in the courthouse they were actually outlawed basically. They were not allowed to be used anymore."

Commissioner Carter asked "Is it the responsibility of the county to bare all the burden of the court?" Mr. Miller responded "Yes." Commissioner Carter continued "It is a shame we only have two offices down in that building and the rest is the state." Mr. Miller responded "We have three."

Commissioner Owen asked "I have a question about this sheet, I thought and with so much going on I may have just missed this entirely, I thought we were paying the Sheriff's vehicles and fleet management out of fund balance?" Commissioner Carter responded "We are." Commissioner Owen continued "We are making payments." Commissioner Carter responded "Yes we are"

making payments because we couldn't borrow it out of Solid Waste. We have borrowed from Solid Waste to purchase these before." Commissioner Owen asked "So this is paying fund balance back?" Ms. Vaughn responded "This is to secure a loan." Chairman Travis responded "This is a loan. This is not out of fund balance." Commissioner Williamson responded "This is just to take the payments out of fund balance." Chairman Travis asked "Is this the way you all understood it?" Mr. Miller responded "That is the way it was when the motion was made at the last meeting." Commissioner Owen stated "I am just a little confused on how we are...when we talked about it the last time Bill I might not be right but wasn't the amount up in the nine hundred thousand." Commissioner Carter responded "\$820,000." Commissioner Williamson responded "I think the nine hundred was with the steps and fixing that box. It was just an estimate or a number that was thrown out there. That is all it was just a number throwed out there for the steps and the box because we said we would have to make those two...they were immediate needs right now."

Chairman Travis asked "Where is the \$250,000 for the chillers for the school? It is not on this paper is it?" Commissioner Carter responded "I don't think we budgeted for those chillers." Chairman Travis continued "We didn't but let me tell you what we are going to have to do you are going to have to pay for them if they go out." Commissioner Carter responded "Yeah if they go out."

Commissioner Owen asked "Alright so you guys help me out with this, we are taking \$179,000 for a raise and I will not go through every number but we are taking \$179,000 for a 2% raise out of fund balance?" Chairman Travis responded "That is right." Commissioner Owen continued "\$231,000 for teachers' supplement." Chairman Travis responded "That is right." Commissioner Owen asked "DSS scanning how much was that?" Chairman Travis responded "\$75,000." Commissioner Owen continued "PCC \$40,000." Ms. Vaughn responded "We added \$36,000." Commissioner Owen stated "And the bathroom \$15,000?" Chairman Travis responded "Right." Commissioner Owen continued "Repaving \$70,000?" Ms. Vaughn responded "Yes." Commissioner Owen stated "The doors, the courthouse and Election's \$38,000." Chairman Travis responded "Right. Air conditioned at DSS \$24,000. The next two ain't right." Commissioner Owen stated "Yeah I know that. I am just saying I have a total here of paying the sheriff's vehicles off and the fleet vehicles and I am up to about a million dollars so I am trying to figure out where I messed up at." Commissioner Carter responded "We financed the sheriff's and the fleet management vehicles." Commissioner Owen continued "I know. I am just trying to figure out why when I add it up paying for them off we are just paying a million dollars." Commissioner Williamson responded "You are reading it wrong." Chairman Travis stated "I don't think he is reading it wrong." Commissioner Williamson stated "But this right here is not." Commissioner Owen responded "I am not going by that. I am going by what we did on the sheet the last time. I just want to make sure. My total includes paying these off. That is alright." Chairman Travis responded "No you need to be satisfied." Ms. Vaughn stated "If you add paying the vehicles off it will bring it up to \$1.2 million." Commissioner Owen responded "For some reason I thought it was included for paying them off."

Commissioner Carter asked "Can we adopt the budget ordinance tonight leaving the courthouse tonight and we will have to come back when we get a price?" Commissioner Owen asked "Are you talking about the panel?" Commissioner Carter responded "I am talking about the panel"

box.” Commissioner Owen stated “I know we don’t have a price for them but when you made the motion we said whatever money we needed to take out to do those two items.”

Commissioner Carter responded “Right.” Commissioner Owen continued “That is what I was asking you.” Commissioner Owen asked “Well what do we need to do tonight? We are supposed to be here to do a budget ordinance.” Mr. Miller responded “As I said earlier Commissioners I am sorry, that is not the way I understood it and I didn’t prepare for it in that manner. I understood as the minutes reflect I understood the motion to be made to take whatever it takes to balance the budget out of fund balance.” Commissioner Carter stated “That is right.”

Commissioner Williamson asked “What was left not to do it?” Mr. Miller responded “There were several items that the Board had asked me to bring them information on that were never discussed in the last meeting. There were several open issues that the Board really didn’t, it is not that you said no but there was just no resolution to at all in the last meeting so my understanding was there was discussion about taking stuff out of fund balance. You know I had said that according to the School of Government we couldn’t take it out of Solid Waste. There were discussions about taking a loan. My understanding was that with the motion that was made was that whatever it is we are going to take it out of fund balance.”

Commissioner Carter stated “We were supposed to be here tonight to adopt a budget ordinance that is why we are here.”

Commissioner Williamson stated “All of that was discussed Bryan. All of that was settled by going item by item. The only thing that was left was these increases in fees that we had talked about and what that would do and the only thing that this should do to your budget is maybe pad it just a little bit but those numbers were so small you couldn’t even add them into the budget one way or the other. I don’t know of any other items that we did not discuss.” Mr. Miller responded “Well as I said earlier in the meeting the Board had asked for information on overtime and comp time and we have never discussed those items as far as it relates to adding additional people. There was also, you asked me to follow up on the scanning project for the Health Department. I have done that and we have never discussed that.”

Commissioner Carter stated “Bryan I understand all of that but after we met last week and approved the budget, tonight’s meeting was to adopt the budget ordinance and that is it, in a nutshell. That is what we have done in the past.” Mr. Miller responded “And Mr. Carter I apologize, that was not my understanding and I apologize for.” Commissioner Carter continued “We can still go ahead, that is what we are here for tonight to adopt the budget. The only thing I know is you don’t have prices on the doors down there and what I am looking at right now is \$819,495. Once you get the prices on those items you will have to bring them back before the Board and we will have to tell you where to take the money from. The figures I have right here is \$819,495.” Commissioner Owen responded “Actually you already voted on where that money will come from.” Commissioner Carter stated “Yeah but he doesn’t have a price and to do an actual budget ordinance you have to have an actual figure to...do you see what I am saying?” Commissioner Owen responded “Then we can’t vote on it.” Commissioner Carter continued “Yes we can vote on it and he can bring back those items and we will just have to take it out of fund balance at a later date. We were supposed to have those figures tonight.” Commissioner Owen responded “Well he can’t draw them out of the air.” Commissioner Carter stated “I know

that but what I am saying is we can pass this budget tonight and take out the \$819,495 and be done with it and he will just have to bring back what it will cost down there at the courthouse and bring it back before us.” Commissioner Owen responded “I don’t see a reason to bring it back before us because we have already voted to take it out of fund balance, 4 to 3.” Commissioner Carter asked “Gwen am I right, you have to have an actual amount to be able to vote on this right?” Ms. Vaughn responded “Well I have a draft on the screen here and I would like to tell you what it has. It includes everything on the list that you have in front of you and at this time it has a shortfall of \$17,010 revenues versus expenditures. What I would like to do is bring that number for EMS and adjust the EMS revenues and adjust possibly the Register of Deeds’ revenues and that might reduce that shortfall slightly. This will absorb the \$17,000 and reduce fund balance.”

Commissioner Hall stated “I was just going to say Gwen you are confusing me now. You are telling me too much. If we have got the resolution as it is laid out you say there is a shortfall, the way we plan to do any shortfall is from fund balance so all you have to do is adjust the fund balance figures and there is no more shortfall. That is why you are confusing me. We don’t need, I think, to go back looking for nickels and dimes because if it does come in where is it going to end up? In fund balance.” Commissioner Carter added “The extra fees you just talked about will be extra money and put back in the budget.” Mr. Miller responded “Well what I think Commissioner Hall is saying is that we shouldn’t adjust those.” Commissioner Hall stated “I am not saying you shouldn’t but she got me confused because we had already said in the motion whatever the shortfall is to take it out of fund balance so I am not saying you shouldn’t but let’s not spend a whole lot of time on those small amounts.”

Commissioner Jefferies asked “I have one question Mr. Chairman, how much did we have in fund balance, percentage, before we started the budget?” Ms. Vaughn responded “About 24%.” Commissioner Jefferies continued “24%. Now in 2004 we had 8%, fellow commissioners you have done a great job. The tax rate is 67 cents. You guys did a good job to hold this up and to build this fund balance and now we have a fund balance of 24%. There is no need to put the burden on the taxpayer, let’s take some of this money and do what we need to do.” Ms. Vaughn stated “Mr. Jefferies I was not correct, it is a balance of 28%.” Commissioner Jefferies responded “28, you guys did a good job. You should not be ashamed of yourself, you did an excellent job. Let’s take this money out of fund balance. The tax rate is 67 cent. We are as low as any surrounding county, Caswell County, let’s take this money that we have built up and have put up and have took care of to fix the buildings and things up and do what we need to do. That’s all I got to say.”

Commissioner Carter stated “What gets me is we voted to do that last week, we are only supposed to be here tonight to pass the budget ordinance on what we agreed on last week. What is the figure now Gwen after the adjustments?” Ms. Vaughn responded “\$836,592.” Commissioner Carter asked “Is the \$17,000 shortfall included in that?” Ms. Vaughn responded “Yes.”

Commissioner Carter moved, seconded by Commissioner Williamson to take \$836,592 out of fund balance to balance the budget for FY 2015-2016.

Chairman Travis stated "The only thing I am going to say is I think we are doing a bad thing doing what we are doing. I am not going to sit here and argue with you because you already have your votes but I think we are doing the wrong thing."

Upon a vote of the motion, the motion carried by a vote of four to three with Commissioners Hamlett, Owen and Travis voting no.

Commissioner Williamson stated "Before we adjourn I have one thing to say, on these items that we have been discussing for the last few years needing to do these repairs I think we need to keep them on our desk. In other words we need to make sure that these items come up periodically. We need some estimates on them and we need to know what needs to be done far as the gym, far as all of our other buildings including the health department, the social services, and also the courthouse to make these items move on so that we cannot have the same discussion next year." Commissioner Owen added "And I think along with that we need to remember that we got to prepare this year for four hundred and some thousand in our next year's budget that we don't have without any revenues going up." Commissioner Williamson responded "I understand."

Mr. Miller asked "Would you like quarterly capital item reports?" Commissioner Hamlett responded "You need to get us some figures on that courthouse." Commissioner Williamson responded "We need at least a quarterly report with the items on it but we need to have those estimates right now. Those items that we keep discussing needs to be finished."

Commissioner Hall stated "Before you adjourn I just want to make one comment on economic development. We have talked several times about Taylor Fish Farm and I think I mentioned it at the last meeting and I have talked to him again in the last day or so he really wants to move ahead with a value added processing center here in Caswell. What he is working with and the people he is talking to they are eventually ask us what is Caswell willing to do for forty or fifty jobs because that is what he will be bringing to Caswell, forty to fifty jobs in this county so we need to be thinking about it. Are we willing to do anything or nothing or what?"



**CASWELL COUNTY LOCAL GOVERNMENT
BUDGET ORDINANCE
FISCAL YEAR 2015-2016**

BE IT ORDAINED by the Caswell County Board of Commissioners:

The following amounts are hereby appropriated for the operations of county government and its activities for the fiscal year beginning July 1, 2015 and ending June 30, 2016, in accordance with the chart of accounts heretofore established for this county.

SECTION I.

The following amounts are hereby appropriated in the General Fund.

REVENUES:

Ad Valorem Taxes	10,883,316
Other Taxes	9,600
Intergovernmental / Restricted	5,903,030
Intergovernmental / Unrestricted	2,555,567
Permits and Fees	557,651
Sales and Services	2,177,301
Other General Revenue	12,600
Transfers from Other Funds	625,065
Appropriated Fund Balance	1,062,819
Total General Fund Revenues	\$23,786,949

EXPENDITURES:

General Government

Governing Body	62,264
Administration	283,484
Finance	220,584
Tax Department	493,198
Elections	146,797
Register of Deeds	179,342
Information Technology	65,442
Maintenance	602,243
Public Buildings	56,300
Fleet Management	260,067
Non-Departmental	676,379
Subtotal - General Government	\$3,046,100

Public Safety

Sheriff Department	2,315,072
Detention Center	1,439,469
School Resource Officer Program	103,039
911 Telecommunications	487,502

Building Inspections	176,103
Coroner/Medical Examiner	7,000
Emergency Management	83,951
Emergency Medical Services	1,260,320
Subtotal - Public Safety	<u>\$5,872,456</u>

Economic & Physical Development

Economic Development	0
Planning Department	67,978
Cooperative Extension Services	206,342
Subtotal - Economic & Physical Development	<u>\$274,320</u>

Environmental Protection

Soil & Water Conservation	101,983
Subtotal - Environmental Protection	<u>\$101,983</u>

Human Services

Animal Control	97,760
Public Health	2,881,830
Department of Social Services	4,384,980
Senior Services	467,542
Senior Services/SHIP Grant	4,558
Drug Court/Primary Intervention	5,000
DPS/Community Based Alternatives	107,534
ROAP/Transportation Grant	107,097
Subtotal - Human Services	<u>\$8,056,301</u>

Cultural & Recreational Services

Parks & Recreation	212,965
Farmer Lake	60,340
Arts Council	2,500
Subtotal - Cultural & Recreational Services	<u>275,805</u>

Regional Agencies

Alamance/Caswell/Rockingham LME	122,561
Subtotal - Regional Agencies	<u>\$122,561</u>

Special Appropriations

Caswell Parish	10,000
Caswell County Partnership for Children	3,000
Cooperative Forestry Services	67,654
Animal Protection Society (APS)	113,000
Caswell Historical Foundation	2,500
Subtotal - Special Appropriations	<u>\$196,154</u>

Public Education**Public Schools**

Current Expense	2,469,413
Teacher Supplements	231,000
Capital Outlay	300,000
Subtotal - Public Schools	<u>\$3,000,413</u>

Piedmont Community College

Current Expense	224,730
Capital Outlay	40,050
Subtotal - Community College	<u>\$264,780</u>

Reserve for Bond Payments

Article 40/Restricted	366,400
Article 42/Restricted	170,700
Article 40-42/Hold-Harmless	217,051
Subtotal - Reserve for Bond Payments	<u>\$754,151</u>

Debt Services / School Bond & Private Placement

School Bonds/Principal & Interest	269,500
Detention Center/Principal & Interest	796,706
Subtotal - School Bond & Private Placement	<u>\$1,066,206</u>

Debt Services / Installments

ACS Maintenance Agreement	91,608
Emergency Telephone Upgrade	74,088
EMS Equipment	30,516
PEMC/EMS Ambulance	72,000
Sheriff Vehicles	55,481
Fleet Vehicles	55,175
Subtotal - Installments	<u>\$378,868</u>

Transfers to Other Funds

Revaluation Fund	30,000
Library Fund	175,393
Family Services/Crisis Intervention Fund	13,000
Section 8 Housing Authority	24,890
Fire Rescue Operations	31,500
Solid Waste Fund / Sheriff Vehicles	42,071
Solid Waste Fund / Ambulance	27,497
Local Law Enforcement/Special Separation	32,500
Subtotal - Contributions	<u>\$376,851</u>

Contingency	0
Subtotal - Contingency	<u>\$0</u>

Total General Fund Expenditures	<u>\$23,786,949</u>
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SECTION II.

The following amounts are hereby appropriated in the General Fund/Sub-Funds.

Court Facilities Fund**Revenues**

Court Facilities Fees	36,000
Appropriated Fund Balance	12,780
Total	<u>\$48,780</u>

Expenditures

Court Facilities Expenses	48,780
Total	<u>\$48,780</u>

Register of Deeds Automation Enhancement & Preservation Fund**Revenues**

Automation/Preservation Reserve	8,500
Interest on Investments	150
Total	<u>\$8,650</u>

Expenditures

Automation Enhancement Expenses	7,945
Automation Enhancement Reserve	705
Total	<u>\$8,650</u>

Library Fund**Revenues**

General Fund Contributions	175,393
State Grant	77,474
Fines & Fees	10,000
Gifts & Reimbursements	2,300
Appropriated Fund Balance	0
Total	<u>\$265,167</u>

Expenditures

Library / State	77,474
Library / Local	187,693
Total	<u>\$265,167</u>

Family Services/Crisis Intervention Fund**Revenues**

State & Federal Grants	157,916
Contribution from other Fund	13,000
United Way	2,500
Fundraisers	0
Donations & Contributions	3,000
Total	<u>\$176,416</u>

Expenditures

Administration	132,547
Operations	43,869
Total	<u>\$176,416</u>

Section 8 Housing Authority Fund**Revenues**

Housing Authority Allocation	989,595
Refunds and Fraud Recovery	6,785
HUD Portability Fund	6,413
Transfer from General Fund	24,890
Appropriated Fund Balance	0
Total	<u>\$1,027,683</u>

Expenditures

Housing Authority Payments	892,805
Administration	117,028
Operations	17,850
Total	<u>\$1,027,683</u>

SECTION III.

The following amounts are hereby appropriated in the Special Revenue Funds.

Special Fire District Fund**Revenues**

Current / Prior Year Tax Collections	20,457
Sales Tax Distribution Revenue	4,500
Fire Tax Collections	300,000
Contribution from General Fund	31,500
Total	<u>\$356,457</u>

Expenditures

Casville VFD Operating Expense	24,957
Fire Tax Distributions	300,000
Rescue Operations	31,500
Total	<u>\$356,457</u>

Revaluation Fund**Revenues**

Interest on Investment	300
Contribution from General Fund	30,000
Appropriated Fund Balance	100,000
Total	<u>\$130,300</u>

Expenditures

Revaluation Expense	100,000
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Revaluation Reserve		30,300
Total		<u>\$130,300</u>
Emergency Telephone System Fund		
<u>Revenues</u>		
State Distributions		245,776
Interest on Investments		300
Appropriated Fund Balance		69,820
Total		<u>315,896</u>
<u>Expenditures</u>		
Administration		78,760
Operations		138,240
Capital Outlay		43,331
Transfer to GF/Debt Service		55,565
Total		<u>\$315,896</u>

SECTION IV.

The following amounts are hereby appropriated in the Capital Funds.

School Capital Reserve Fund**Revenues**

Sales Tax Distributions / Restricted		754,161
Total		<u>\$754,161</u>

Expenditures

Transfers to General Fund/GO Bond Debt		269,500
Transfer to General Fund/Schools		300,000
Reserve		184,661
Total		<u>\$754,161</u>

SECTION V.

The following amounts are hereby appropriated in the Enterprise Funds.

Solid Waste Management Fund**Revenues**

Availability Fees		725,111
Tipping Fees		75,000
Recycling		7,500
Property Rental Fee		9,600
Interest and Investments		500
Sale of Fixed Assets		10,062
Transfer from General Fund		69,568
Appropriated Fund Balance		12,428
Total		<u>\$909,769</u>

Expenditures

Administration	121,855
Operation Expenses	710,669
Capital Outlay	77,245
Transfer to Other Funds/GF	0
Total	<u><u>\$909,769</u></u>

Caswell Division of Transportation Fund**Revenues**

State / Administration Reimbursements	85,000
State / Capital Reimbursements	51,530
ROAP Grant	121,597
Departmental Transportation	8,500
Medicaid Transportation	180,000
Other Agency Transportation	22,200
Interest on Investments	200
Sale of Fixed Assets	6,000
Appropriated Fund Balance	9,574
Total	<u><u>\$484,601</u></u>

Expenditures

Administration	126,296
Operation Expenses	358,305
Capital Outlay	0
Transfer to General Fund	0
Total	<u><u>\$484,601</u></u>

SECTION VI.

The following amounts are hereby appropriated in the Agency Funds.

Special Separation Trust Fund**Revenues**

Contribution from General Fund	32,500
Total	<u><u>\$32,500</u></u>

Expenditures

Separation Trust Expense	32,500
Total	<u><u>\$32,500</u></u>

Total General Fund	\$23,786,949
Total Other Fund	\$4,510,380
Total Budget	\$28,297,329

SECTION VII.

A. There is hereby levied a tax at the rate of sixty-seven and nine tenths (\$.6790) per one hundred dollars (\$100) valuation of property listed for taxes as of January 1, 2016, for the purpose of raising the revenue included in "Ad Valorem" taxes in the General Fund revenues of this Ordinance. This rate of tax is based on an estimated total valuation of property for the purpose of taxation of \$1,564,500,000 and an estimated collection rate of 97.65% . This collection rate is based on the collection rate stated in the June 30, 2014 audited financial statements.

B. The rate of tax for the Special Fire Tax District is based on an estimated total valuation of \$87,050,000 at an estimated collection rate of 97.65%.

C. Household solid waste fees for the Solid Waste Management Fund are hereby levied at \$84 per household based on an estimated collection rate of 97.65%.

FUND	RATE	YIELD
Ad Valorem Tax Collections	\$0.6790	\$10,883,316
Special Fire Tax District	\$0.0235	\$20,457
Solid Waste Management Fund	\$84	\$725,111

SECTION VIII.

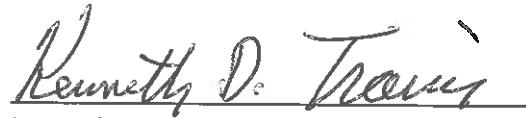
The County Manager, as Budget Officer, is hereby authorized to reallocate appropriations as contained herein and to enforce policy under the following conditions:

- a. The Budget Officer may not transfer any amounts between funds without the approval of the Board of Commissioners.
- b. Federal and State grant funds may only be transferred between departments as allowed by regulations.
- c. The Budget Officer may approve capital outlay items appropriated in the current budget.
- d. The budget shall be approved and maintained by function.
- e. The budget includes a two percent (2%) cost of living salary adjustment for governing body, full time employees and permanent part-time employees.
- f. The Budget Officer must present salary adjustments and/or merit raise requests, with the exception of state reclassifications, to the Board of Commissioners for approval.
- g. The Budget Officer must present all budget amendments to the Board of Commissioners for approval.
- h. The Budget Officer must present all new outside consulting services or professional services to the Board of Commissioners for approval.

SECTION IX.

Copies of this Budget Ordinance shall be furnished to the County Manager, Finance Director, and Tax Administrator to be kept on file for the direction in the carrying out of their duties.

Adopted this 17th day of June 2015.

A handwritten signature in cursive script, reading "Kenneth D. Travis", written over a horizontal line.

Kenneth D. Travis, Chair

Caswell County Board of Commissioners

ATTEST:

A handwritten signature in cursive script, reading "Paula P. Seamster", written over a horizontal line.

Paula P. Seamster,

Clerk to the Board of County Commissioners

ADJOURNMENT

At 6:15 p.m. Commissioner Hamlett moved, seconded by Commissioner Owen to adjourn. The motion carried unanimously.

Paula P. Seamster
Clerk to the Board

Kenneth D. Travis
Chairman
